

**REGULAR MEETING  
EDUCATION ACHIEVEMENT AUTHORITY**

**X** **BOARD OF DIRECTORS**

**X** **EXECUTIVE COMMITTEE**

**Date:** September 11, 2013  
**Time:** 2:00 PM  
**Location:** Cadillac Place Building, State of Michigan  
3022 West Grand Boulevard, Suite L-150  
Detroit, Michigan 48202

**MINUTES**

The meeting was called to order by Chairperson Goss at 2:00 PM. Chairperson Goss reminded the Board and the public that this was a Joint Regular Board of Directors/Executive Committee Meeting.

**I. Roll Call**

Chairperson Goss asked Tyrone Winfrey to call the roll of the Board of Directors.

Carol Goss, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Roy Roberts*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dr. Jann Joseph, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Michael Morris, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Mark Murray*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Pickard*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Shirley Stancato, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

A quorum of the EAA Board of Directors was determined. \*Members Murray, Pickard and Roberts were present via conference call.

Chairperson Goss asked Tyrone Winfrey to call the roll of the Executive Committee Members.

Executive Committee Attendance:

Carol Goss, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Morris, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Mark Murray*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Pickard*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Roy Roberts*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

A quorum of the EAA Executive Committee was determined. \*Members Murray, Pickard and Roberts were present via conference call.

**II. Approval of Agenda**

Chairperson Goss asked whether there were any suggested changes to the EAA Joint Board Meeting's agenda. There were none.

Chairperson Goss then asked for a motion to approve the agenda.

Motion: Member Roberts  
Support: Member Murray  
Ayes: 4      Nays: 0

The motion was carried.

### **III. Chancellor Updates**

Chairperson Goss asked Chancellor Covington to present his overview of the Chancellor Updates. She also announced to the Board Members and the public that all Board Materials discussed were also located on the EAA's [www.michigan.gov/ea](http://www.michigan.gov/ea) website.

Chancellor Covington reviewed the following:

- EAA's Open Enrollment Cookout – Held on Saturday, August 31<sup>st</sup> at the Belle Isle Casino
- First Day of School Updates – Very successful with minimal problems
- Enrollment is currently at 87% - Decreased around 500 students in reference to last year's count
- Professional Development Update with EAA Staff

Chairperson Goss asked if there were any questions and asked about Pershing High School and Southeastern High Schools low enrollment for the first day of school. Chancellor Covington discussed.

Chancellor Covington introduced, Dr. Mary Esselman for a review of EAA's enrollment. Dr. Esselman discussed.

Member Pickard asked Chancellor Covington if parents, of the low enrollment areas, were informed or communicated with in reference to media launches. Chancellor Covington discussed several communications that were provided, i.e., EAA's 'Boots on the Ground' program. Member Pickard suggested starting a pastoral advisory committee for a more thorough media launch. Member Pickard also commended Chancellor Covington on doing a great job of educating the community. Chancellor Covington stated that he would definitely look into Member Pickard's suggestions. Chancellor Covington continued his discussion on campaign launches in reference to relating with identifying students for enrollment.

Chairperson Goss asked if there were any further questions about school activities. There were none. Chairperson Goss stated that it was also great to receive and review email updates regarding EAA's enrollment progress.

### **IV. Old Business**

Chairperson Goss asked for a motion to approve the Minutes of August 15, 2013

Motion: Member Murray  
Support: Member Pickard  
Ayes: 4            Nays: 0

The motion was carried.

Chairperson Goss asked for a motion to approve the Minutes of September 4, 2013.

Motion: Member Murray  
Support: Member Pickard  
Ayes: 4            Nays: 0

The motion was carried.

### **V. New Business**

#### **a) Executive Committee Action Items**

Chairperson Goss suggested that any questions or concerns be address by all Board Members at this time.

#### **i. HUMAN RESOURCES**

##### **i. Proposed Human Capital Report**

**a) ACTION ITEMS:**  
**Resolution 2013-48: Approval of Human Capital Report**

Chairperson Goss asked Chancellor Covington to proceed with New Business. Chancellor Covington introduced Dr. MiUndrae Prince for an overview of the Human Resources Action Items. Dr. Prince gave an overview of the Proposed Human Capital Report and discussed EAA's background check process. Chancellor Covington added to this discussion and continued to review a concern for an exception on a current employees background check.

Chairperson Goss asked both Chancellor Covington and Tyrone Winfrey if the EAA Board Meeting Packet was updated with the Proposed Human Capital Report. The Board Members had not received current copies at the time for review. Chairperson Goss asked if the EAA Board Members had questions and explained the charge of the employees' background check. There were no questions at this time.

Chairperson Goss asked for a motion to approve Action Item – Resolution 2013-48: Approval of Human Capital Report. Chancellor Covington asked if this motion included the exception of the background check concern. It did include this concern.

Motion: Member Roberts  
Support: Member Pickard  
Ayes: 4            Nays: 0

The motion was carried.

Chairperson Goss continued to Curriculums, Programs and Assessments.

**ii. Curriculums, Programs and Assessments**

- i. Proposed Master Services Agreement(s) with Matchbook Learning for blended instruction specialists at Brenda Scott and Burns Schools**
- ii. Proposed Master Service Agreement with Detroit Parent Network for professional development**
- iii. Proposed First Amendment to Master Service Agreement with Alkebu-Lan Village for alternative education programming**

**b) ACTION ITEMS:**  
**Resolution 2013-49(a): Approval of Master Services Agreement(s) with Matchbook Learning for blended instruction specialists at Brenda Scott and Burns Schools**  
**Resolution 2013-50: Approval of Master Service Agreement with Detroit Parent Network for professional development**  
**Resolution 2013-51: Approval of Master Service Agreement with Alkebu-Lan Village for alternative education programming**

Chairperson Goss asked Chancellor Covington to continue with an overview of Curriculums, Programs and Assessments. Chancellor Covington introduced Dr. Mary Esselman for an overview. Dr. Esselman discussed Curriculums, Programs and Assessments.

Chancellor Covington asked that the Board agenda be updated as it did not reflect the correct action item in reference to Alkebu-Lan Village. Dr. Esselman believed that the action items listed were correct. Chancellor Covington would still like the action item, listed for Alkebu-Lan Village, revised on the Board Agenda.

Dr. Esselman proceeded with her overview of Curriculums, Programs and Assessments. Chairperson Goss questioned the academic progress at Burns Elementary/Middle School. Dr. Esselman Discussed.

Chancellor Covington added that Matchbook Learning visited with him twice and stated that the visits were very positive. He also stated that there has been a great job of accuracy shown with a welcome addition to Brenda Scott Elementary/Middle School. Dr. Esselman added that this groups' focus is very positive as well with reference to blended learning.

Chairperson Goss asked the EAA Board if there were any additional questions in reference to Matchbook Learning. There were none.

Dr. Esselman continued with her overview of the Detroit Parent Network.

Chairperson Goss asked the EAA Board if there were any questions. Member Pickard asked if there was a position description or outline of services that show the role of responsibilities for the Detroit Parent Network with EAA Schools. Dr. Esselman discussed. Chancellor Covington added that the Detroit Parent Network had a presence where they had parent resource rooms in the EAA schools and also discussed their partnering with a newly updated grant as well as 'Boots On the Ground'. Dr. Pickard thanked both Chancellor Covington and Dr. Esselman for their review.

Dr. Esselman continued with her overview of Alkebu-Lan Village. She also discussed Alkebu-Lan Village's mentoring program for EAA students at 1 hour per week. Chancellor Covington stated that this program would have to be approved by the Michigan Department of Education.

Chairperson Goss asked the Board if there were any questions. There were none.

Chairperson Goss asked for a Motion to approve the following Resolutions:

Resolution 2013-49(a): Approval of Master Services Agreement(s) with Matchbook Learning for blended instruction specialists at Brenda Scott and Burns Schools

Resolution 2013-50: Approval of Master Service Agreement with Detroit Parent Network for professional development

Resolution 2013-51: Approval of Master Service Agreement with Alkebu-Lan Village for alternative education programming

Motion: Member Pickard  
Support: Member Roberts  
Ayes: 4        Nays: 0

The motion was carried.

Chairperson Goss proceeded to Public Safety and Athletics and asked Tyrone Winfrey to give an overview. Mr. Winfrey discussed the following Action Items.

**iii. PUBLIC SAFETY AND ATHLETICS**

- i. Proposed Service Order to Master Service Agreement with Detroit Public Schools for Police Service support
- ii. Proposed Employment Agreement with Robert Giles, Jr. as Athletic Consultant

**c) ACTION ITEMS:**

**Resolution 2013-52: Approval of Services Order with Detroit Public Schools**

**Resolution 2013-27: Approval of Employment Agreement with Robert Giles, Jr.**

**d) ACTION ITEMS:**

**Resolution 2013-54: Approval of the Revised 2013-2014 Joint EAA Board of Directors/Executive Committee Regular Meetings Schedule**

Chairperson Goss asked if there were questions. There were none.

Chairperson Goss asked if there would be any additional costs related to the Proposed Approval of Services Order with Detroit Public Schools. Mr. Winfrey stated that there would actually be a reduction in cost with the upgraded changes of 6 Campus Officers as well as 6 Patrol Officers instead of 14 Campus Officers.

Chairperson Goss made asked for a Motion to approve Resolution 2013-52: Approval of Services Order with Detroit Public Schools.

Motion: Member Roberts  
Support: Member Pickard  
Ayes: 4            Nays: 0

The motion was carried.

Mr. Winfrey proceeded with his discussion on Resolution 2013-53: Approval of Employment Agreement with Robert Giles, Jr., Athletic Consultant.

Chairperson Goss asked the Board if there were any questions. Member Pickard asked for an overview of Mr. Giles. Mr. Winfrey discussed.

Chairperson Goss asked if there were any additional questions. Member Roberts asked about the Athletic Consultant position being full or part time. He also asked about the emphasis being placed on academics in reference to the priorities of education and learning within EAA. Chancellor Covington discussed. Chancellor Covington also stated that the Athletic Consultant position would be an actual full time position.

Chairperson Goss made a motion to approve Resolution 2013-52: Approval of Services Order with Detroit Public Schools.

Motion: Member Pickard  
Support: Member Roberts  
Ayes: 4            Nays: 0

The motion was carried.

Chairperson Goss asked for a motion to approve Resolution 2013-53: Approval of Employment Agreement with Robert Giles, Jr.

Motion: Member Roberts  
Support: Member Murray  
Ayes: 4            Nays: 0

The motion was carried.

Chairperson Goss reminded the Members of the Board as well as the Public that all Board information would be posted to EAA's website. She also stated that EAA's previously discussed Donor information to the MEEF would be posted to the website as well.

## **VI. Public Comment**

Chairperson Goss asked Tyrone Winfrey if there were any Public Comments. There were none.

Chancellor Covington stated that the EAA is still currently looking for a candidate to fill the Web Master position.

Chairperson Goss asked if there were any questions. There were none.

## **VII. Adjournment**

Chairperson Goss asked for a motion to adjourn the meeting.

Motion: Member Roberts

Support: Member Murray

Ayes: 4

Nays: 0

**Chairperson Goss adjourned the meeting at 3:22 p.m.**

## MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

\_\_\_\_\_  
Secretary / Recording Secretary

\_\_\_\_\_  
Date

Approved by the Authority Board,

\_\_\_\_\_  
Secretary / Recording Secretary

\_\_\_\_\_  
Date